

SNP Climate and Environment Group (SNP-CEG) Constitution

1. Name

The name of The Group shall be the SNP Climate and Environment Group (SNP-CEG), henceforth referred to as 'The Group'.

2. Purposes

The Group's objectives are:

To promote the interests of Scotland in the face of risks from climate change and environmental degradation, by

- Identifying areas of concern and forming specialist action groups
- Researching areas of concern and alerting members of The Group and elected members
- To bring specialist speakers to The Group meetings.
- To create and promote environmental policies via National Conference.
- To promote the The Group and increase membership of The Group
- To connect to related groups in the wider community at both national and local levels.

3. Membership

Membership shall be open to all SNP members who share the concerns and aims of The Group.

There can be no more than one member of the same family on the Executive Committee of The Group.

4. Executive Committee

An Executive Committee comprising not less than four or more than ten members shall be elected at the Annual General Meeting (AGM).

The initial Committee shall comprise of a Convener, Vice Convener, Secretary, Vice Secretary. More members of the Executive Committee, such as Membership Secretary, Treasurer and Media Person/s, may be elected by the Group.

All Committee members must stand down at each AGM where a new Committee shall be elected.

The Committee may co-opt additional members with the appropriate expertise to fill 'skill' gaps in the group.

No fewer than four Committee members shall form a quorum.

The Committee shall take decisions, where appropriate, by a simple majority of the votes of Committee members present at a Committee meeting. The Convener of the meeting shall have a casting vote in the event of a tie.

The Committee shall determine the frequency of Committee meetings.

The Committee shall determine the level of subscriptions and other fees payable by members if and when this is decided by a General Meeting.

In the event of the resignation of a Committee Member, an election will be held at a General Meeting to elect a replacement.

Elections to the Committee shall be conducted by the single transferrable vote method, following due notice to members, in an online ballot supervised by two tellers who are members.

5. Annual General Meeting

The Annual General Meeting (AGM) shall be held in each calendar year. The Committee will report on the preceding year's work, present the accounts and appoint a competent person to examine and report on the accounts if/when this is required.

Minutes of the previous AGM and of each committee meeting shall be prepared and be available for inspection by any member at the AGM.

Initially, 10% of all members will form a quorum for the AGM.

This percentage may be revised by the members at an AGM as membership increases.

The AGM shall elect the new Committee, vote on recommendations and any amendments to the constitution.

Nominations for the Committee shall be received by the Secretary no later than the day of the AGM.

Motions for the AGM shall be submitted in writing to the Secretary no later than fourteen days before the AGM. Any such motions shall be intimated to members. Amendments to such motions must be submitted in writing to the Secretary no less than seven days prior to the AGM.

Each member shall have one vote on any motion to the AGM.

The Convener shall have a casting vote in the event of a tied vote.

Any changes to the constitution must be advertised to all members and then approved by two thirds of the members present at a General Meeting.

6. Finance

The Treasurer will, when agreed by the Committee, open a bank account in the name of The Group.

The account will have three signatories nominated by the committee and cheques may be signed by two of these signatories. Signatories cannot be from the same family.

The Annual Accounts shall be examined by a competent person who is independent of the Committee.

The Treasurer shall keep accounts and present them annually at the AGM for inspection.

All monies received shall be devoted to the aims of The Group.

7. Dissolution

Dissolution of The Group will take place only at a Special General Meeting and only if agreed by 75% in a ballot of the membership, present or not. Funds and possessions shall be disbursed to the SNP Treasurer.

8. Adoption

This constitution was adopted by a General Meeting of The Group on: Date: 14.12.2021

Signed by Convener  Name – Kairin van Sweeden

Signed by The Secretary Alexander Carmichael Name__Alexander Carmichael